

**Committee:** Resources and Performance Scrutiny Board  
**Date:** Tuesday 17 July 2012  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Nicholas Mawer (Chairman)</b>	<b>Councillor Douglas Webb (Vice-Chairman)</b>
<b>Councillor Alyas Ahmed</b>	<b>Councillor Maurice Billington</b>
<b>Councillor Patrick Cartledge</b>	<b>Councillor Margaret Cullip</b>
<b>Councillor Jon O'Neill</b>	<b>Councillor Neil Prestidge</b>
<b>Councillor Nigel Randall</b>	<b>Councillor Lawrie Stratford</b>
<b>Councillor Douglas Williamson</b>	<b>Councillor Sean Woodcock</b>

### **Substitutes**

<b>Councillor Andrew Beere</b>	<b>Councillor Surinder Dhesi</b>
<b>Councillor Mrs Diana Edwards</b>	<b>Councillor Tim Emptage</b>
<b>Councillor David Hughes</b>	<b>Councillor Alaric Rose</b>
<b>Councillor Rose Stratford</b>	

## **AGENDA**

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

### **3. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

### **4. Minutes**

\*\* Please note that the Minutes will follow as the meeting is being held after agenda publication \*\*

To confirm as a correct record the Minutes of the meeting of the Committee held on 10 July 2012.

### **5. Exclusion of the Public and Press**

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual.

2 – Information which is likely to reveal the identity of an individual.

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Schedule 12A of that Act.”

### **6. Business Case to Restructure the Resources Directorate Support Team (Pages 1 - 10)**

Report of Head of Transformation

#### **Summary**

For the Board to consider the business case to restructure the Resources Directorate Support Team.

**7. Readmittance of the Public and Press**

The Board is requested to resolve:

“That the press and public be readmitted to the meeting.”

**8. Local Government Resources Review**

**Summary**

To receive a briefing on the Local Government Resources Review. This will serve as an introduction to the Board’s scrutiny of the budget 2013/14 and assist Members in agreeing the approach.

The Head of Finance and Procurement will be present for this item.

**Recommendations**

The Resources and Performance Scrutiny Board is recommended to consider the information and the approach for the scrutiny of the budget 2013/14.

**9. Draft Overview and Scrutiny Annual Report 2011/12 (Pages 11 - 30)**

Report of Head of Law and Governance

**Summary**

This report presents the draft Overview and Scrutiny Annual Report 2011/12.

**Recommendations**

The Resources and Performance Scrutiny Board is recommended:

- (1) To consider the draft Overview and Scrutiny Annual Report 2011/12.

**10. Resources and Performance Scrutiny Board Work Programme 2012/13 (Pages 31 - 40)**

Report of Head of Law and Governance

**Summary**

This report presents the Resources and Performance Scrutiny Board work programme 2012/13 for consideration.

**Recommendations**

The Resources and Performance Scrutiny Board is recommended:

- (1) To consider the Resources & Performance Scrutiny Board work programme 2012/13 as set out at Appendix 1 of the attached report.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
[natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk), 01295 221589

**Sue Smith**  
**Chief Executive**

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